



WE ARE HIRING

Health and Safety Accord (Pvt) Ltd., a subsidiary of International Accord B.V. Netherlands is seeking suitably qualified people for the position of

TRAINING SPECIALIST

Location: Karachi/Lahore

Duties and Responsibilities:

- Assist in the development of the Pakistan Accord safety training program and materials.
- Ensure Safety Committees of Accord covered factories are formed and functioning in accordance with national law and international standards.
- Conduct safety training for Safety Committee members at Pakistan Accord-covered factories.
- Conduct All Employee Meetings for all workers and managers at Pakistan-Accord factories.
- Contribute to the development of management information systems for training activities.
- Maintain timely and accurate qualitative and quantitative data on training activities.
- Contribute to the preparation of internal and public reports of the Training Department.
- Support the Pakistan Accord Complaints Team in the investigation and resolution of complaints, as required.
- Liaise with Remediation, Engineering and other Pakistan Accord Departments.
- Alert the Pakistan Accord leadership to any problems or challenges that arise.
- Perform any other related duties as assigned by the Pakistan Accord leadership.

Qualifications and Skills

- Bachelor's / Master's Degree in safety and health, environment, social science, or other relevant discipline.
- Safety and health certificates.
- At least 3-5 years of work experience in safety and health, training and/or a related field
- Knowledge of occupational safety and health.
- Extensive experience of conducting training.
- Experience of dealing with a diversity of stakeholders including workers, trade unions, employers.
- Proficiency in written and spoken English.
- Excellent knowledge of Microsoft Office, including excel.
- Excellent inter-personal, communication, organizational and documentation skills.
- High level of professionalism, integrity, honesty, strong work ethic, and commitment to the goals of the Pakistan Accord.

How to Apply

- Send your CV (max 2 pages) and cover letter (1 page) to: recruitment@safetyaccord.pk by **10 March 2025**, mentioning the position title in the Subject line.