
WE ARE HIRING

About the International Accord

The International Accord for Health and Safety in the Textile and Garment Industry (International Accord) is an agreement between garment brands and the global trade unions IndustriALL and UNI Global Union. The agreement builds on the 2013 and 2018 Accord on Fire and Building Safety in Bangladesh and is implemented by the International Accord Foundation based in the Netherlands. More than 200 garment and textile brands have signed the International Accord. Since May 2013, the Accord programs have reached over 2,000 factories employing around 2 million workers in Bangladesh. In December 2022 the Accord brands and unions agreed to establish a new program in Pakistan in 2023 which will promote worker safety through independent inspections, remediation, training programs and a worker complaints mechanism.

About Health and Safety Accord (Pvt) Ltd:

The Health and Safety Accord (Pvt) Ltd, is a subsidiary of International Accord BV, The Netherlands, established with an objective of improving health and safety conditions in the textile and garment industry.

We are currently hiring and invite applications from suitably qualified candidates for the position of **Factory Remediation Coordinator**.

Compensation and Employment Terms:

We offer a dynamic, internationally oriented work environment, fringe benefits and competitive salary based on experience. The above positions are currently offered as a one-year renewable contract.

The positions are based in Karachi and Lahore with travel to industrial sites in other cities, across Pakistan (as and when required).

How to apply:

Please send your CV (maximum 2 pages with three references) and a cover letter (1 page) explaining your motivation and demonstrating how you will fulfil the required skills and experience for this role. Application deadline is **22 June 2025**. Please send your applications to recruitment@safetyaccord.pk and include the position title and city of your preference, in the subject heading. The positions may be filled before the closing deadline has been reached, so early applications are encouraged. Only potentially qualified short-listed candidates will be contacted for interview and test. The positions are open to Pakistani nationals only.

Health and Safety Accord (Pvt) Ltd. is an equal opportunities employer.

Job Description

Factory Remediation Coordinator

The Factory Remediation Coordinator serves as a team member of Remediation Department at the Pakistan Accord's office in Karachi and Lahore and will report to the Remediation Department Manager and any other person (s) assigned by the Pakistan Accord Management.

The Factory Remediation Coordinator will be responsible for the communication and coordination with and between the Accord covered factories, the responsible Accord brands in each factory, and the Pakistan Accord Secretariat.

Duties and Responsibilities:

- Oversee and coordinate the Pakistan Accord remediation process for assigned factories from initial inspection to CAP completion.
- Facilitate effective communication and coordination between brands, factories, workers, and the relevant Accord staff related to inspections and CAP implementation.
- Update factory-by-factory data related to inspections and remediation for the Pakistan Accord management in a timely manner according to policies, protocols and Standard Operating Procedures (SOPs) of the Pakistan Accord.
- Ensure that regular CAP updates are submitted by assigned factories to the Accord within the set timelines.
- Ensure inspection reports, Corrective Action Plans (CAPs), all other relevant documents and data are uploaded into the Accord database.
- Ensuring smooth and effective coordination with the Factories and provide accurate information in consultation with Engineers.
- Coordinate with the Engineering Departments on any technical questions from factories related to remediation requirements and timelines.
- Coordinate and follow-up with the engineering teams to ensure timely production and dissemination of the inspection reports, CAPs, fire, electrical and structural design and drawing and escalation related documents.
- Support data management and processes related to remediation monitoring including case management tools and trackers.
- Perform any other duties as delegated by the Remediation Department Manager and senior management of the International Accord and the Pakistan Accord.

Required Qualifications and Skills

- Bachelor's / Masters' Degree in Management Science, Social Science, or other relevant discipline.
- Excellent knowledge of Microsoft Office specially MS Excel.
- Excellent written and spoken English.
- Experience of working with data management systems.
- Knowledge of the textile and garment industry/ supply chain.
- Knowledge of Occupational Health & Safety at workplace.

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- Knowledge of audits and inspections is preferable.
 - Ability to work in team environment and coordinate with various teams.
 - Excellent inter-personal, communication and documentation skills.